



Family Engagement Plan 2023-2024

City University has a special responsibility to our parents and community by providing opportunities for the parent to get involved and share the responsibility of promoting success in our scholars. This Family Engagement Plan was jointly developed with parents to establish the expectations for parental involvement. Our policy is in compliance with the Shelby County Schools policy #4.502.

Parent Plan

City University encourages parental involvement in the educational process. We believe the school and home have a shared goal of promoting success in our scholars. Our parents will act as advisors, resource persons, and coordinators in the following way:

1. Attend school events, meetings or workshops and serve as advisors
2. Participate in at least one school sponsored parent-teacher conference
3. Use their talents/resources to enhance instructional programs
4. Respond to memos, surveys, and questionnaires expressing ideas, opinions, and concerns

City University/Title I/NCLB Plan

To ensure that our parents participate in an organized and ongoing way, in the planning, review and improvement of the programs for parent involvement and the Family Engagement Plan, we will do the following:

- ✓ Notify parents of the plan in a language that parents can understand
- ✓ Make the plan available to the local community and update the plan periodically
- ✓ Convene an annual meeting to inform parents that **City University Schools** is a Title I school, and to inform parents about the plan, parental involvement programs, and the right of parents to be involved
- ✓ Offer a flexible number of meetings, both mornings and evenings
- ✓ Make sure that an adequate representation of parents are involved in an organized, ongoing, and timely way in the planning, review, and improvement of both the Family Engagement Plan and the TSIPP
- ✓ Provide parents with timely information about school programs
- ✓ Provide parents a description and explanation of the curriculum, forms of assessments used to measure growth, and the proficiency levels the scholars are expected to meet
- ✓ Per parent request, offer opportunities for meetings to formulate suggestions and to participate in decisions relating to the education of their scholars
- ✓ Have a process in place to submit parent comments on the TSIPP if it is not satisfactory to the parents
- ✓ Provide assistance to parents in understanding topics such as the State's academic content and achievement standards, local and State assessments, and how to monitor a scholar's progress and work with educators to improve scholar achievement
- ✓ Provide materials and trainings to help parents work with their scholars to improve their achievement
- ✓ Build ties between the parents and the school by educating the staff, with the assistance of the parents, in the value and contributions of parents, and working with parents as equal partners in the implementation and coordination of parent programs; as well as jointly developing with parents a school compact
- ✓ Coordinate and integrate Title I-A parent involvement strategies with other parent involvement strategies under other programs
- ✓ Ensure that information related to the school, parent programs, and activities are sent to the parents in a format and language that parents can understand
- ✓ Provide other reasonable support for parent involvement activities per parent request
- ✓ Provide information and school reports in format and language that parents understand so that full opportunities for participation of parents (limited English proficiency, parents with disabilities, parents of migratory scholars) can be attained

Note: Parent can also mean a guardian, a person who has legal custody of the child, or an individual who has physical care giving authority of the child.

City University Schools does not discriminate in its programs or employment on the basis of race, color, religion, national origin, handicap/disability, sex, or age. For more information, please contact Office of Equity Compliance at (901) 416-6670.